**Annual Performance Evaluation Form - Educator Track Faculty**

**Submitted by: NAME**

(Department Chair or Immediate Supervisor)

**Educator Track Faculty Member: NAME**

**Rank**:

**Date of Last Appointment**:

**Review Date**:

**Financial Information**

Department chairs or immediate supervisors must verify and state the source of funding for educator track appointments.

**Evaluation**

Please provide a written evaluation of the Educator Track Faculty member below. This information should be discussed with the faculty member in a one-on-one meeting.

**Teaching, Mentoring and other Educational Activities:**

You should evaluate teaching (quality and quantity), mentoring, and any other education activities that are part of your job description.

**Recent Contributions (if applicable)**:

Research efforts can be collaborative or independent in nature. You should evaluate accomplishments (laboratory efforts, authorship, presentations).

**Service (if applicable):**

**Summary**:

You should explicitly provide an assessment of the faculty member in the context of the institutional criteria for promotion, as defined in the Educator Track Rubric.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

 Faculty Member

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

 Department Chair or Immediate Supervisor